

Career center applications/Duplicates (live February/March)

Purpose and scope

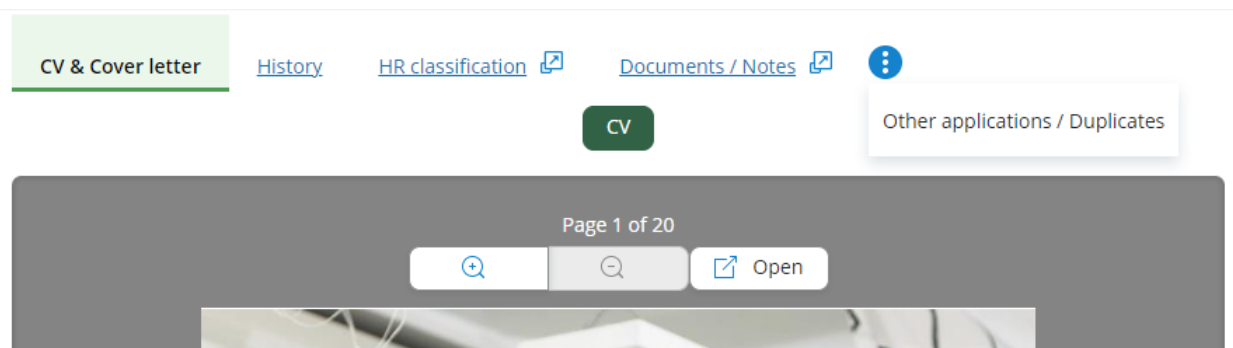
We're working on adding the last core functionalities to our new applicant management. Career center applications/Duplicates are part of this project and entail the displaying of all career center applications and/or duplicates of a candidate in the candidate card.

Description

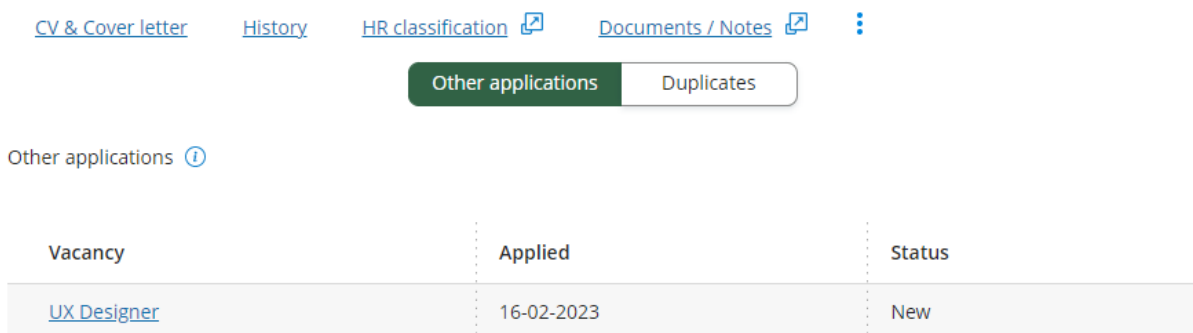
If a candidate has applied previously, this information will be displayed in the candidate card. It will either be displayed as career center applications and/or duplicates through duplicate matching. In the overview you can see directly all necessary information about the other applications, like status and vacancy. From this overview you can directly navigate to the vacancy of the selected application to see more details.

Workflow




1. In the candidate card you can open the career center applications and duplicates view by clicking on this tab:




2. Career center applications are visible under the 'Other applications' header:



3. Possible duplicates are visible under the 'Duplicates' header:

[CV & Cover letter](#) [History](#) [HR classification](#)  [Documents / Notes](#)  




Other applications **Duplicates**

Duplicate applications 


<input type="checkbox"/>	Vacancy	Name	Applied	Status	Match	Verified
<input type="checkbox"/>	UX Designer	Maurice Eppenga	16-02-2023	New	1%	No
<input type="checkbox"/>	UX Designer	Maurice Eppenga	16-02-2023	New	1%	No

Verify duplicate(s)

4. You can confirm a duplicate by marking the checkbox and pressing 'Verify duplicate(s)':

[CV & Cover letter](#) [History](#) [HR classification](#)  [Documents / Notes](#)  

Other applications **Duplicates**

Duplicate applications 

<input type="checkbox"/>	Vacancy	Name	Applied	Status	Match	Verified
<input checked="" type="checkbox"/>	UX Designer	Maurice Eppenga	16-02-2023	New	1%	No
<input type="checkbox"/>	UX Designer	Maurice Eppenga	16-02-2023	New	1%	No

Verify duplicate(s)

5. Afterwards you can see that the duplicate is confirmed in the column 'Verified':

Other applications **Duplicates**

Duplicate applications ⓘ

<input type="checkbox"/>	Vacancy	Name	Applied	Status	Match	Verified
<input type="checkbox"/>	UX Designer	Maurice Eppenga	16-02-2023	New	1%	Yes
<input type="checkbox"/>	UX Designer	Maurice Eppenga	16-02-2023	New	1%	No


✓ Verify duplicate(s)

Bugs and improvements

Language in column editor (live 16th of February)

We've added a new column to the new column editor in the vacancy applicant list. This column is named Language and can now be used in our new applicant management.

Applications Total: 3 New: 2 | ✓ 1 ⚠ 0 ✗ 0

 Column editor ^

Change order by drag and drop


- Name
- Contact
- Language
- Attachments
- Evaluation
- Last Updated
- Status
- Age

<u>Contact</u> ▼	<u>Language</u> ▼
maurice.eppenga@visma.com	English (UK)
maurice.eppenga@visma.com	English (UK)
maurice.eppenga@visma.com	English (UK)

3 of 3

Language in candidate card (live 16th of February)

We've also added language to the candidate card, so you know in which language you need to communicate with the candidate without having to navigate back to the candidate list.

Maurice Eppenga  


Status New

Applied February 16, 2023

[Privacy policy \(v0\)](#) 

 maurice.eppenga@visma.com

 -

 English (UK)

Notification email template editable (live 16th of February)

The notification email, that goes out to contact persons when checked, can now be edited by admins with access to email template management. Now you can customize the content and layout of the notification email, so it fits your organizational processes and communication style.



Notification about new applicant

Here you can define the template that should be used for recruiter notification about new applicant in a project

Extension merge field contact person name (live 7th of February)

The merge field for contact person name, {contact-person-name}, has been extended to all email templates.