

Release Notes Self Service Business

Release 2016-11

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This document describes the new functionality and improvements introduced by this release. Some of these changes have been inspired by messages and reports from customers. Where relevant, we have included a number in the section title to refer to the identification of the message (change) in question in our system.

Solved Messages

1. Error message 500 when opening Activity profile (change 8771)

Message

Users with authorizations for management functions see message 500 when opening the Activity profile.

Solution

This release resolves this. The user opens the authorization rules in the *Inzicht Autorisatie* screen and sees the authorizations that have been assigned to them.

2. Error message when making a request in another language (change 2039)

Message

An error message sometimes occurs when opening a request in another language.

Solution

With effect from this release, it is once again possible to file the request in another language without an error occurring.

3. Error message for postcode while changing address (change 4605)

Message

In the form for changing address information the error message 'Postcode error: Format should be 9999 AB' appears after clicking on **Further** button.

Solution

With effect from this release, the space between the letters and numbers in the postcode will not automatically be removed. The error message will no longer appear.

Release Notes Self Service Business

Release 201610

Content

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This document describes the new functionality and improvements introduced by this release. Some of these changes have been inspired by messages and reports from customers. Where relevant, we have included a number in the section title to refer to the identification of the message (change) in question in our system.

Solved messages

1. Error message when making a request in another language (change 2039)

Message

An error message sometimes occurs when opening a request in another language.

Solution

With effect from this release, it is once again possible to file the request in another language without an error occurring.

Release Notes

Self Service

HR Core Business

Release 2016-08

August 1st 2016

Version 1.0

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This document contains a description of the new functionality and improvements introduced by this release. Some of these changes have been inspired by messages from our customers. Where relevant, we have included a number to refer to our internal system in which we record messages from customers.

You can now also send any documents that you have generated in the *New employee* workflow to new employees.

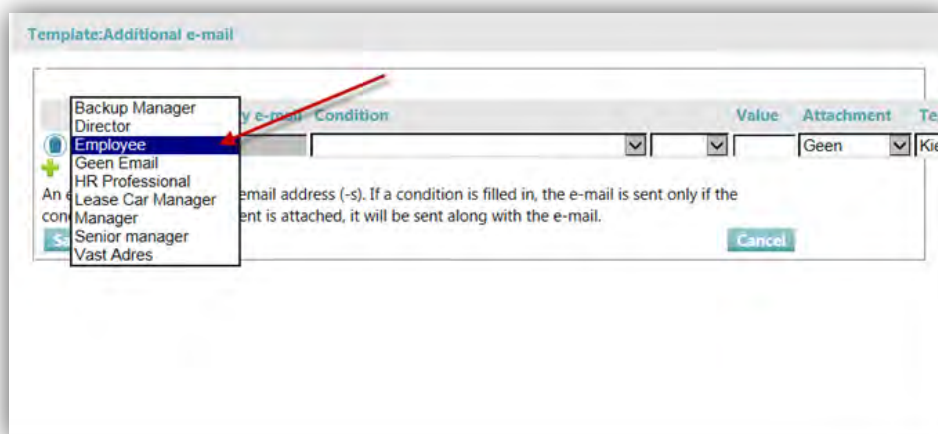
The pilot for renewed processing of Self Service changes is successful. There is a lot of positive feedback. If you want to become a member of the pilot group and be one of the first to experience the advantages, please apply for this with the Service Desk.

New

1. Send documents to a new employee

Why

Documents that are created during the workflow can now be sent to an employee.



This was not possible in the *New employee* process yet because the employee does not exist in the HR Core system yet.

How

From this release onwards, you can send documents to new employees from the new employee workflow. If you have set a supplementary email for an employee in the new employee workflow, we will use the email address entered on the new employee form in the category:

P01034 for Beaufort

7213PS for HR Core Business (HRE)

ZYOHEMPNUMTEL for HR Core Education (HRis)

Obviously, if this category has not been configured on the new employee form, or the category has not been filled in, no email will be sent.

2. New tile on Form Definition tab

Why

When navigating to the Form definitions tab, you will see a new tile: *Recruitment Categories*.

This tile is intended for future functionality, in order to transfer more data from *Recruitment & Selection* to *Self Service* during the process of hiring a candidate. As soon as this functionality has been completed, we will inform you accordingly.

How



Changed and improved

3. The Dutch Act on Minimum Wages has been changed. (Change 69861)

Why

Minimum wages in the Netherlands were increased with effect from July 1, 2016. On July 1, we also changed the minimum wage categories of Self Service Beaufort.

How

The following categories were updated:

- FS0050 (for people who receive monthly wages) = 1537.20
- FS0048 (for people who receive wages every 4 weeks $354.75 * 4$) = 1419.00

Messages resolved

4. GF - Functions - Information is not shown on the form (change 969)

Message

If a value that contained a special character was entered (e.g.: 's-Hertogenbosch), the system did not return any results.

Solution

With effect from this release, the functions *GF_WRB*, *GF_Manager*, *GF_HogereManager* and *GF_FRB* will also return a result for values with a special character.

5. Incidental import does not return an error message (Change 4144)

Message

If an error was found during the incidental import processing, the system did not give any information about the error.

Solution

With effect from this release, *Management\Import\Logs* gives more information if an incidental import has been rejected. This will help you remedy the error in the HR Core.

6. Tasks not shown correctly in portal (Change 760)

Message

When using authorization by second department, the tasks list in the portal would sometimes show the Self Service tasks as if the authorization by the second department had not occurred.

Solution

With effect from the July release, the tasks on the task list of the portal regarding Self Service are shown with the correct manager again.

Release Notes

Self Service Business

Release 2016-07

9 July 2016

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The July 2016 release is a maintenance release. This means that this release does not contain any new functionality.

Important message

1. Improved export from Self Service to HR Core Business

As you may have read in the release notes for HR Core Business, exporting from Self Service to HR Core Business will be improved. The technology for processing changes has been thoroughly refurbished in order to increase the stability, robustness, performance and usability of the export function.

We are currently running a pilot project where we are extensively testing the new export function. As the results of this pilot so far are very positive, we intend to release the new export to all customers from the September release onwards.

The pilot showed that some forms will have to be changed in order to ensure that changes to data are processed properly by the new export. If this applies to you, we will contact you.

Changed and improved

2. Administrator's manual

We have made frequent changes to the Administrator's manual recently in order to incorporate what we have put in the Release Notes. It has now been updated to include Release Notes 2016-06.

Some Help pages (in Dutch) that we recently included in the Administrator's manual are:

For Beheerfuncties

- Inrichting e-mail
- Inrichting koppeling met Werving en Selectie
- Inrichting vacatureproces

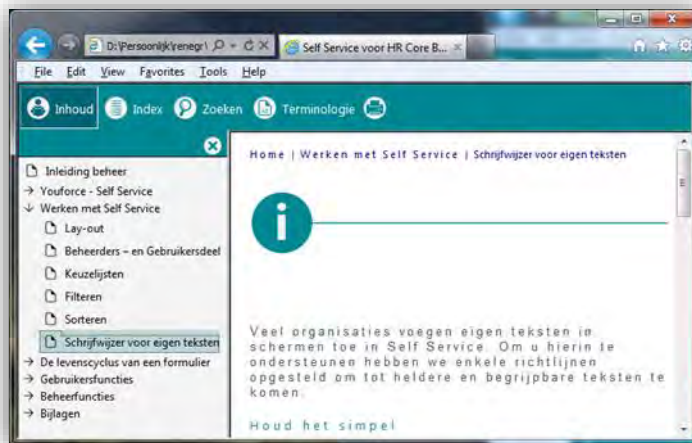
For Beheerfuncties > Formulierdefinitie:

- Afstandsberekening tussen Nederlandse en buitenlandse adressen

In principle, if there is good reason to do so, we will issue a new Administrator's manual and a new Concise Help every month.

Own text in Self Service

Lots of organizations add their own texts in Self Service. In order to support you on this, we have drawn up some guidelines to help you write transparent and understandable texts. You can find these guidelines in the Administrator's manual under *Werken met Self Service | Schrijfwijzer voor eigen teksten*.



Messages resolved

3. Header details on employee card illegible (change 3737)

Message

When opening the employee card in Internet Explorer 11, the header details were unreadable.

Solution

From this release onwards, the name, job title, department and passport photo will be properly legible in Internet Explorer 11.